



## \_\_\_\_ TRANSCRIPTS AND DIPLOMAS

Your degree will be conferred upon final confirmation of all completed degree requirements. This information will be included on all transcripts requested once the degree has been conferred. You should know, however, that transcripts will not be released after the last day of classes until all grades have been posted and academic actions taken. This transcript "hold" period occurs at the end of every term. If you will need transcripts for graduate school, job, or license applications, you should contact the Registrar's Office well in advance of any deadlines. Final transcripts for mid-year graduates showing degrees conferred and honors awarded will be available after January 24, 2022. Final transcripts for June graduates will be available after June 27, 2022.

***Transcripts and diplomas will not be released unless your account with Financial Services is clear.***

## \_\_\_\_ PARTICIPATION IN COMMENCEMENT

***Commencement celebrates academic achievement through the conferring of degrees. You must submit an Intent to Graduate form with the Registrar's Office to be included in the list of degree candidates.***

In the winter/spring term a preliminary degree audit is conducted by the registrar for students who have declared their intentions to graduate in June. Students who cannot complete requirements in time will be notified and removed from the list of degree candidates. If you do not successfully complete all spring courses as planned, you may request to participate in Commencement. Students are eligible to participate in Commencement only once.

While Commencement is held once each year in June, Lawrence also confers degrees on December 31/January 1. If you expect to complete your degree requirements in the middle of the year, you may request permission to participate in Commencement the June before your degree is conferred. Such a request must be submitted to the Registrar's Office no later than April 15, and should contain information about how you intend to complete your requirements by the end of the calendar year. Your academic advisor(s) will need to confirm your plan is accurate and reasonable. The determination to participate will be based on the likelihood of completion, but reserves the right to take into account exceptional circumstances.

## \_\_\_\_ INFORMATION ABOUT COMMENCEMENT WEEKEND

***Information about Commencement Weekend will be posted on the [Commencement page](#) on the Lawrence web site.*** Graduates are expected to participate in the Commencement ceremony unless they have previously attended (see participation in Commencement above). If you will be unable to attend, you should inform the **Dean of Students** as soon as possible. All students who receive degrees during the current academic year, and students with permission to participate in the ceremony, will be listed in the Commencement program unless a request for exclusion is received by the Registrar's Office by May 15.

**QUESTIONS?** Questions about completion of your major requirements should be directed to your advisor. Questions about completion of your minor requirements should be directed to the Department Chair or Program Director of your minor. Questions about requirements for interdisciplinary areas should be directed to the program director of the area. Questions concerning degree requirements and degree conferral should be directed to advisors or registrar.