

## REQUEST TO CHANGE CATALOG YEAR

Students complete degree requirements using the course catalog in effect at the time they matriculate as degree-seeking students. Students have the option of choosing a different year's course catalog as their catalog of record. The catalog of record must be from the student's period of enrollment as a degree-seeking student. The catalog of record is used to certify all degree requirements, including majors, minors, interdisciplinary areas, and general education. Students may not satisfy requirements from more than one catalog. Students should consult with their academic advisors and with department chairs and program directors regarding the applicability of current course offerings to the requirements they intend to complete.

**To be completed by student:**

I have reviewed my record with my academic advisor(s) and wish to change my catalog year to:

\_\_\_\_\_  
\*CatalogYear

\_\_\_\_\_  
\*Student ID#      \*Student Name      \*Student Digital Signature      \*Date

**To be completed by advisor(s):**

I have discussed this change and its implications with the student listed above.

\_\_\_\_\_  
\*1-Advisor Name      \*Advisor Digital Signature      \*Date

I have discussed this change and its implications with the student listed above.

\_\_\_\_\_  
2-Advisor Name (if applicable)      Advisor Digital Signature (if applicable)      Date