

Lawrence University Grading System

Additional information about the grading system can be found in the Academic Procedures and Regulations (http://www.lawrence.edu/academics/course_catalog/procedures_regulations) section of the course catalog.

The grades available to instructors will vary depending on the grade mode of the course and the registration of the student. Most classes are standard and graded 'A-F' (see the catalog for more information about '+' and '-' values). 'S', 'U', and 'IP' grades may only be used if the restrictions below are met. 'I', 'W', and 'AU' may not be awarded by the course instructor.

S/U Grading: Only courses offered on an S/U-only basis may be graded 'S' (satisfactory; equivalent to a C- or better) or 'U' (unsatisfactory; equivalent to a D+ or lower). If a student has elected the S/U option, the instructor must record a regular 'A-F' grade. The conversion of the letter grade to an 'S' or 'U' is handled by the Registrar's Office. Students may elect to remove the S/U option and take the letter grade.

IP (in progress) Grades: A grade of 'IP' may only be used for linked classes where students must complete both terms before credit is granted; or in tutorials, directed study, internships, and independent study where students have registered for an additional term or terms to continue their research or other work. If a single final grade is submitted at the end of the sequence of classes, it will be applied backwards to the previous classes. Instructors wishing to give different grades for earlier classes may do so through the I/IP/NR submission form in Voyager. An 'IP' is not a substitute for an incomplete.

I (incomplete) Grades: An 'incomplete' can only be recorded on a student's record if the student has formally requested an extension before the last day of classes to complete class requirements. The Dean of Academic Success, after consulting the instructor, must approve the request. If you believe a student was to receive an 'incomplete,' but it is not displayed on the grade submission form, please use the 'Comment' box on the grade submission form to record this information.

W (class withdrawal) Grades: A student must officially withdraw from a class before W can be recorded on the student's record. Students may withdraw by the deadline for the term as published in the academic calendar by submitting a completed withdrawal form at the Registrar's Office. If you believe a student withdrew from your course, but do not see a 'W' displayed on the grade submission form, please use the 'Comment' box to record this information. Withdrawing from a class will affect the student's course load and may cause problems for international students, students receiving veteran's benefits, athletes and those receiving non-Lawrence scholarships. Students should investigate the consequences of withdrawing from a class before doing so.

AU (audit) Grades: Non-degree student auditing a class are pre-graded at the time of registration. A grade of 'AU' does not earn credit, nor does it indicate any assessment or completion of academic work. Degree-seeking students may not register for classes on an audit basis.

NR (not reported) Grades: 'NR' is an administrative grade and equivalent to a blank. If you are unable to report a standard, valid grade for a student in your class (never attended, end-of-term student emergency, 'incomplete' not yet processed, wrong units...), please submit an 'NR' and enter the reason in the 'Comment' box on the grade submission form.